



Benchmark 3: P-16 Leadership Initiatives

The school district and institution(s) of higher education (IHE) partners shall develop and maintain a leadership team that meets regularly (e.g., quarterly) to address issues of design, implementation, ongoing implementation, and sustainability. Membership should include the Early College High School leader and individuals with decision-making authority from the district(s) and IHE(s).

Design Elements

All ECHSs must implement and meet the following requirements:

1. The ECHS shall establish a leadership team that includes high-level personnel with decision-making authority who meet regularly and report to each organization. Regularly scheduled meetings must address the following topics:
 - a. Identify members and the role each member will play in the design, governance, operations, accountability, curriculum development, professional development, outreach, sustainability, and continuous monitoring and improvement of the ECHS
 - b. Annually review the MOU for necessary revisions
 - c. Assume shared responsibility (between the school district and the IHE) for meeting annual outcomes-based measures and providing annual reports to their district and IHE boards, as well as to the public.
 - d. Monitor progress on meeting the Blueprint, including reviewing data to ensure the ECHS is on-track to meet outcomes-based measures
 - e. Guide mid-course corrections as needed
2. The leadership team shall include and meet regularly—in person and/or virtually—with the leaders from the district and IHE who have decision-making authority:

District leaders (may include):

 - Superintendent
 - Assistant superintendent of curriculum and instruction, or equivalent position
 - ECHS principal or director
 - CTE Director (if applicable to the ECHS model)
 - Department Chairs
 - School counselors
 - School-business partners

IHE leaders (may include):

 - College or university president
 - Provost
 - Department Chairs for core academic disciplines
 - ECHS liaison
3. Sustainability structures shall be identified and implemented to address and minimize the challenges of staff turnover and potential fluctuations in funding.

Required Activities and Products

Activities:

- All products shall be published on the ECHS's website and be made available to TEA upon request.
- All products shall be maintained in accordance with the local records retention policy.

Products:

- ECHS/IHE leadership meeting agendas and minutes
- School board and board of regents' presentations
- Description of each member and role in committee